

Job Description

The Place Community Church Co-pastor One

Job Title: Co-pastor

Location: Victoria BC

Reports to: The Place Community Church Board

Nature & Scope

This work would involve community formation and care, teaching, some administrative and organizational work.

Key Job Functions

1. Teaching and Curriculum Development
 - Develop and deliver yearly teaching calendar/materials for Sunday services and holy days/holidays
 - Develop/curate curriculum for kids, youth and families
 - Maintain a continuing education plan for skill building, self-improvement, and curriculum advancement
2. Preaching
 - Intellectually honest and useful teaching
3. Administration and Planning
 - Provide/oversee administrative support in various forms: finance, Sunday services, communications, etc.
 - Organize volunteers for church needs – including child and youth programming
 - Oversee all elements of digital communication needs within the community including: weekly services, bulletins, website etc.
4. Vision and Planning
 - Collaborate to develop, nurture, and communicate the vision and ministry strategy for The Place with the staff, leadership, and congregation.
 - Work with the Board to develop and implement plans and goals to support The Place's vision and ministry.
5. General Responsibilities
 - Prayer Life. Spiritual mentoring. Self-care.
 - Be actively involved in the church

- Develop and maintain a network of relationships beyond The Place in support of other like-minded communities

Confidentiality

The assurance of confidentiality of all information of a personal nature is a condition of continued employment.

Knowledge, Skills and Attributes

Gifting in teaching

Skills in church administration and volunteer organization

Formal theological training and informal theological untraining

Passion for children, youth and families.

Key Measurables

Weekend attendance

Strong community engagement

Performance Reviews

References

Applicants are required to include 3 references who can speak to the Applicant's experience in ministry, skills, and character.

Working Conditions and Benefits

Part time position: Expectation 20-30 hrs base

Vacation: Rest appropriately (minimum 5wks per year)

Standard Benefit package