

The Place Community Church

Policies and Procedures - Live Streaming and Privacy Policy

Definitions:

Pastor means any staff with the title of Pastor in their job description and who is involved in the delivery of the Sunday service that is being live streamed.

Purpose

The Place Community Church uses live streaming technology to allow members and guests to participate in services remotely. This policy establishes guidelines to protect the privacy and personal information of those who attend or participate in church activities while enabling live broadcast of services.

Scope

This policy applies to all church services and events that are broadcast through live streaming platforms, including **Zoom**, **YouTube**, and any other streaming services used by the church.

Live Stream Notification

The church will provide clear notification when services or events are being live streamed. Notification may include verbal announcements, signage at entrances, and/or notices in service bulletins or event communications. This ensures that all attendees are aware that a live broadcast is taking place.

Consent for Participants on Stage

Anyone participating on stage or otherwise appearing prominently in the live stream—including speakers, musicians, readers, volunteers, or staff—will be informed by the Pastor in advance that the service is being live streamed.

Participation on stage will be considered consent to appear in the live stream. However, individuals who do not wish to appear on the stream should inform church leadership in advance so appropriate arrangements can be made.

Parental Consent for Minors

Children and youth may occasionally participate in services or activities that appear on the live stream. In such cases, parental or guardian consent must be obtained before minors appear on camera.

Parents will be informed by the Pastor that the service is live streamed and that their child may appear in the broadcast.

Camera and Production Guidelines

To protect the privacy of attendees:

- Cameras should primarily focus on the stage or designated speaking and performance areas.
- Camera operators must avoid capturing identifiable images of the congregation whenever possible.
- Wide shots of the audience should not be used unless explicit consent has been obtained.
- The production team should remain mindful of protecting personal information and unintended disclosure during the broadcast.

Distribution of the Live Stream

The live stream may be transmitted simultaneously through platforms such as Zoom, YouTube, or other streaming services used by the church to reach participants.

Although the service is broadcast live, the video is **not intended to remain publicly available after the live stream concludes**.

Use of Recordings

Live stream recordings will **not be republished, distributed, or used for promotional or archival purposes** without first obtaining written consent from individuals who appear prominently in the video.

Protection of Personal Information

Participants and speakers should avoid sharing personal or sensitive information during live-streamed services, including:

- Personal contact information
- Private family matters
- Confidential pastoral or community information

The Pastor will remind participants of this expectation when appropriate.

Oversight and Responsibility

Pastors and the designated technical team are responsible for ensuring this policy is followed and that live streaming is conducted in a manner that respects the privacy and dignity of all participants.

Policy Review

This policy may be reviewed and updated periodically as technology, church practices, or privacy considerations evolve.

This policy was adopted by the Board on May 13 2026